

**FINANCIAL AGREEMENT
SUMMER PROGRAM**

GLENSHAW PRESBYTERIAN EARLY LEARNING CENTER
300 GLENN AVE GLENSHAW, PENNSYLVANIA 15116
TELEPHONE NUMBER (412) 487-5490
MONDAY - FRIDAY, 7:00 A.M.-5:00 P.M.

Fee scale:

WEEKLY RATE: \$200.00

DAILY RATE (3 day per week minimum): \$40.00 a day

Late Fee:

After 6p.m. \$15 + \$1.00 per minute.

**Registration fee for enrollment: \$50.00 - 1 child
\$30.00 – subsequent children**

Schedule:

Parents may choose the days per week their child attends. Once the financial agreement is turned in, this schedule will remain the same week to week for the entire summer. This is a full summer contract.

Payment will be due even if you disenroll from the program.

For Summer trips: We will allow for 2 separate full weeks off without pay for vacations, sports, specialty camps and other family activities.

We must know before Monday, May 17. This includes all weeks of the program from start to finish.

The registration and first week's payment are due by **Friday, March 22** in order to hold your child's spot. Paying this fee will guarantee your spot in the program. The weekly Summer Program tuition fee will be added to your account every Monday morning. Payments are required weekly. You will pay your bill on line at procare.com. If your bill is two weeks behind, your child will not be permitted to attend and you will continue to be charged.

Payment Policy Contract:

Child's name: _____ Grade completed in 2021: _____

Days of child's attendance in summer program (check all that apply):

Monday_____ Tuesday_____ Wednesday_____ Thursday_____ Friday_____

I will pay for each week one week in advance. I understand that this contract is for the duration of the summer, and I am responsible for payment for the entire summer upon registration.

Parent/Guardian Signature _____ Date _____

Driver's License # _____ Telephone # _____

Address _____

E-mail _____

Guidelines for Parents

DROP OFF

At arrival all parents **MUST** drop their children off to a teacher. Children **MAY NOT** walk anywhere in the building alone.

FORMS

Parents are required to fill out necessary forms with information regarding their child. Health Care assessments and emergency contacts must be kept current. If your important contact phone numbers change or your insurance, you should notify us immediately.

ILLNESS

Please do not bring your child to the Program if she/he has been ill in the past 24 hours with fever, nausea, vomiting or diarrhea. If a child appears ill, we reserve the right to refuse care that day. If the child becomes ill while at the Center, parents will be notified to take the child home. If emergency medical care is needed, the child will be taken to the emergency room of specified hospital while parents are contacted. Children using the Center must have the immunization shots appropriate to their age. If they do not, a signed Dr letter is required. Prescription medications may be dispensed only with written approval by your pediatrician. Non-prescription medication may be given to child with parent's written approval.

Payment is expected if your child is scheduled for attendance on a day that he/she is unable to be present.

TOYS

Please do not bring play things including electronic games and devices to the center as they may become lost. The Program has adequate recreational equipment. If your child does bring toys, we are not responsible if they get broken or lost.

ITEMS TO REMEMBER

Please bring sunscreen labeled with your child's first and last name and a labeled water bottle daily.